

OFFICIAL PROCEEDINGS OF
THE ST. MARY PARISH COUNCIL OF THE
PARISH OF ST. MARY, STATE OF LOUISIANA

JULY 12, 2017
FRANKLIN, LOUISIANA

The St. Mary Parish Council met on this date with Paul P. Naquin, Jr., Chairman presiding and the following members present: Rev. Craig Mathews, J Ina, Dale Rogers, Glen Hidalgo, James Bennett, Sterling Fryou and Gabriel Beadle. Absent were Ken Singleton, Casey Crappell and Kevin Voisin.

The Invocation was pronounced by Mr. Rogers and the Pledge of Allegiance was led by Mr. Hidalgo.

Rev. Mathews moved that the reading of the minutes of the Second Regular Meeting, June 28, 2017, be dispensed with and that the same be approved. Mr. Fryou seconded the motion, which carried.

Mr. Jim Firmin and Ms. Angela Kraemer, Firmin Architects, Inc. appeared before the Council to present the St. Mary Parish Section 8 Housing Choice Voucher Program concerning the 2017 Annual Plan and Revisions to Administrative Plan due to the Violence Against Women's Act.

In response to an inquiry by Rev. Mathews, Mr. Firmin stated that the deadline to submit plans to HUD is July 17, 2017.

Mr. Firmin further explained that HUD has preferences to a certain degree, depending on circumstances in regards to providing service to the homeless and that a Public Hearing was held on May 24, 2017 to receive comments on the Annual Plan.

Mr. Naquin acknowledged Mayor Raymond Harris, Jr. and several Councilmen from surrounding areas.

Mr. Naquin requested to move up Item 14C; "Resolution pertaining to the adoption of the Section 8 Housing Choice Voucher Program's Annual Plan and updated Program Administration Plan for 2017."

Rev. Mathews moved that the following Resolution be adopted. Mr. Hidalgo seconded the motion, which carried by the following 8-0-0-3 Roll Call vote:

YEAS: Rev. Mathews, Messrs. Ina, Rogers, Hidalgo, Bennett, Fryou, Beadle and Naquin

NAYS: None

ABSTAIN: None

ABSENT: Messrs. Singleton, Crappell and Voisin

RESOLUTION

Resolution Pertaining to the Adoption of the HUD Section 8 Program 2017 Annual Plan

**ST. MARY PARISH GOVERNMENT
HUD SECTION 8 HOUSING CHOICE VOUCHER (HCV) PROGRAM**

WHEREAS, the St. Mary Parish Government operates a HUD Section 8 Housing Choice Voucher (HCV) Program through its St. Mary Parish Housing Office (SMPHO), and

WHEREAS, the requirements of the Housing Reform Act (QHWRA) of 1998, in part

require HUD housing agencies to prepare an Agency Plan which is comprised of a 5-Year Plan plus an Annual Plan which is to be prepared each year, and

WHEREAS, in July 2015, in order to comply and properly implement the Section 8 Housing Program requirements of the Housing Reform Act, the SMPHO developed, and the Parish Council adopted a 5-Year Agency Plan for the years FY 2015 – 2019, all in compliance with the HUD guidelines, and

WHEREAS, in order to further comply and properly implement the Section 8 Housing Program requirements of the Housing Reform Act, the SMPHO has updated the Annual Plan and the Section 8 HCV Program Administrative Plan for 2017, and

WHEREAS, the Section 8 Program Annual Plan and Administrative Plan for 2017, was open and available for public review from April 9, 2017, and then presented to the public at a Public Hearing on May 24, 2017.

NOW THEREFORE BE IT RESOLVED, that the St. Mary Parish Council meeting in session on July 12, 2017, in order to comply and properly implement the Section 8 Housing Choice Voucher Program requirements of the Housing Reform Act, does hereby adopt the St. Mary Parish Government HUD Section 8 Housing Choice Voucher Program Annual Plan and Administrative Plan for 2017, and authorizes Mr. David Hanagriff, St. Mary Parish President, to sign all documents necessary for the full implementation and compliance of the Parish Program with HUD requirements, and

BE IT FURTHER RESOLVED, that the St. Mary Parish Council meeting in session on July 12, 2017, does hereby authorize Mr. David Hanagriff, St. Mary Parish President, and the St. Mary Parish Housing (SMPHO) staff, to formulate any further revisions to the Parish's Section 8 Housing Choice Voucher Program Annual Plan and Administrative Plan for 2017 as necessary to achieve the full implementation and compliance of the Parish Program with the HUD requirements.

ADOPTED AND APPROVED by the St. Mary Parish Council in regular session convened on this the 12th day of July 2017.

APPROVED:

**PAUL P. NAQUIN, JR., CHAIRMAN
ST. MARY PARISH COUNCIL**

ATTEST:

**LISA C. MORGAN, CLERK
ST. MARY PARISH COUNCIL**

Mr. Brett Dore' appeared before the Council on behalf of the Patterson's 14 youth boy's baseball team and explained they will be competing in the Regional Tournament in Plainview, Texas to represent Louisiana. Mr. Dore' expounded on fundraisers, expenses and stated any donations would be appreciated.

In response to Mr. Hidalgo's inquiry, Mr. Dore' stated that the Recreation District was contacted but has not yet responded and explained that the Recreation District has allocated funds to several teams that are going to the World Series and State.

Mr. Rogers made a motion to expand the agenda to discuss the 12 Youth Girls' Softball All-star Team and the 14 Youth Boy's Baseball Team who will be competing in the National

Tournament in Florida and the Regional Tournament in Plainview, Texas, respectively. Mr. Ina seconded the motion, which carried. Mr. Beadle was absent.

Mr. Rogers moved that funds in the amount of \$5,000 be allocated from Wards 5 & 8 3/10% Sales Tax Fund to Recreation District No. 4 for the 12 Youth Girls' Softball All-star Team and the 14 Youth Boy's Baseball Team qualifying for National and Regional Tournaments, respectively. Mr. Ina seconded the motion, which carried.

Mr. Hanagriff stated the Bar-B-Que Bash in Morgan City will be held on July 13-15, 2017.

Mr. Hanagriff expounded on the proposed creation of the Road Sales Tax District. In lieu of creating the District, he will be looking to acquire Road Improvement Funds through Capital Outlay and Bond Issues.

Henry "Bo" LaGrange, Chief Administrative Officer presented his report for a two (2) week period ending, July 12, 2017. (All items in Mr. LaGrange's report are informational.)

Mr. LaGrange commented on Item No. 1 which stated "The Mississippi River Commission has advised that it will hold public meetings on board of the Motor Vessel MISSISSIPPI on August 18, 2017, in Houma, La. At 9:00 a.m. The agenda will include a report by the President of the Commission, the District Commander's overview for the Commission on current project issues in the respective area, and hear presentations to the Commission by local organizations and members of the public giving views or comments on any issue affecting the programs or projects of the Commission and the Corps."

Mr. LaGrange commented on Item No. 3 which stated "The U. S. Army Corps of Engineers has written to advise that it proposes to perform construction of the NorthBend Phase B Levee. The project will consist of constructing a levee from the Burguieres Boat Launch, under the La. Hwy. 317 Bridge and into the Cabot property into a floodwall, then back to a levee going around the existing Northbend Pump Station and tying back into Northbend Phase A levee. The required additional right of way will include 7.36 acres of Perpetual Flood Protection Easement, 2.78 acres of Temporary Access Easement and 4.52 acres of Borrow easement."

In reference to an inquiry from Mr. Ina relative to the South Willow Street Drainage project, Mr. LaGrange stated the engineer informed that the pumps are currently running and that substantial completion approval should be presented by July 26, 2017 Council meeting. The fuel regulator on the two (2) pumps at the Franklin Canal will be installed before the project is finalized.

Mr. Beadle introduced the following ordinance:

ORDINANCE NO.

An ordinance requiring the St. Mary Parish Council and all public bodies under the jurisdiction of the St. Mary Parish Council to request for proposal for accounting services providing for exceptions, and providing penalties for violation of same.

BE IT ORDAINED by the St. Mary Parish Council:

SECTION 1. The St. Mary Parish Council and all public bodies subject to and under the jurisdiction of the St. Mary Parish Council, including but not limited to special service districts, commissions and committees, which retain the services of certified public accountants/auditing firms shall perform requests for proposal on accounting and/or audit services. The advertisement shall invite proposals for (1) the performance of the annual audit and (2) estimated hourly charges for consultation work performed in addition to the annual audit for the entire fiscal year and (3) bookkeeping or other related accounting services used by the entity. Any public body whose total annual accounting and/or auditing cost for the entire fiscal year is \$7, 500.00 or less shall be exempt from this ordinance. All public bodies exempt from this ordinance shall, nevertheless, annually report to the Clerk of the Council the accounting and/or auditing cost

incurred by the district during each fiscal year and the person, persons or firms(s) contracted with for the providing of such services for that year.

SECTION 2. Such accounting and/or auditing cost shall be listed as a separate item on financial reports applicable to such public body.

SECTION 3. The advertisement shall be in the same form as required by Louisiana law for the purchase of supplies and materials.

SECTION 4. Such public body shall award the contract for such services based on quality and price but NOT required to award to the lowest proposal price. The certified public accountant or accounting firm selected shall have at least two years experience as such.

SECTION 5. No contract for auditing services shall be awarded for a period exceeding three (3) years.

SECTION 6. Each public body subject to the jurisdiction of the St. Mary Parish Council shall submit to the Clerk of the Council:

- (a) A copy of the notice advertising for proposals
- (b) A copy of all proposals received prior to the acceptance of the proposal
- (c) A copy of the proposed contract or engagement letter prior to its being executed.

SECTION 7. Hourly charges for services rendered in addition to the cost of the original contract amount awarded shall not exceed \$2,000.00 or 10% of the original contract amount (which ever is greater) for that fiscal year. However, if the public body requires such hourly services in excess of the provision previously stated, such extra services shall be re-requested for proposal in accordance herewith.

SECTION 8. If the public body chooses to divide its accounting/auditing/bookkeeping requirements into more than one contract or agreement for such services, paying separate fees for such services, then the public body shall require:

- (a) That there shall be no business/commercial association between such individuals or firms engaged in the various accounting services to be performed for the body.
- (b) Written contracts shall be entered into between such public body and any individual(s)/firm(s) hired or retained to perform such services.
- (c) Terms and conditions for the rendering of services shall be clearly defined in such contract, including but not limited to the duration of such contract, all consideration to be paid, description of work to be performed, provisions for providing consultation services, and fees and the cost thereof, bookkeeping costs, etc.
- (d) The cost for accounting services rendered by each separate contract shall be listed separately and distinctly on all expense reports (including but not limited to separate items listed for audit fees, consultation fees, bookkeeping cost, etc.) including but not limited to the year end report.
- (e) Each service contract shall be subject to the proposal provisions as listed above.

SECTION 9. No contract or engagement letter may be executed by any public body without complying with the provisions hereof. No contract or engagement entered into in violation of the terms of this ordinance shall be enforceable.

SECTION 10. This ordinance shall become effective upon the signature of the President of St. Mary Parish.

SECTION 11. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 12. Should any provisions of this ordinance be declared unconstitutional, the remaining portions shall remain in full force and effect.

This ordinance having been offered and read on this 12th day of July, 2017; having been published in accordance with law.

Mr. Rogers moved that the following Ordinance be tabled til July 26, 2017; Item 13 A – “An ordinance creating Road Sales Tax District – West of the Parish of St. Mary, State of Louisiana; and providing for other matters in connection therewith.”

Mr. Bennett moved that the following Resolution be adopted. The Council seconded the motion, which carried by the following 8-0-0-3 Roll Call vote:

YEAS: Messrs. Ina, Rogers, Hidalgo, Bennett, Fryou, Beadle, Naquin and Rev. Mathews

NAYS: None

ABSTAIN: None

ABSENT: Messrs. Singleton, Crappell and Voisin

RESOLUTION OF RESPECT

WHEREAS, the Lord Almighty in His Infinite mercy and goodness has seen fit to remove from our midst, Mr. John Parker Conrad, Sr., Founder of Conrad Shipyard, and

WHEREAS, as a young man, Mr. Conrad worked at a variety of jobs, including cane and rice farming, trapping, shrimping and logging, and

WHEREAS, Mr. Conrad later began a shrimp packing business in Morgan City and Cameron, sold the plant and purchased a shipyard where wooden shrimp trawlers were built on the bank of the Atchafalaya, and

WHEREAS, Mr. Conrad has successfully built one of the largest Shipyards and has been one of the largest employers in St. Mary Parish, and

WHEREAS, the members of the St. Mary Parish Council wish to acknowledge publicly their sorrow and sympathy to the family of Mr. Conrad, and

WHEREAS, the St. Mary Parish Council hopes that his family will find comfort in the thought that their grief and sorrow are shared by their friends.

NOW, THEREFORE BE IT RESOLVED, by the St. Mary Parish Council through the unanimous adoption of this resolution that they solemnly deliberate with sincere condolences, sympathy, and understanding during this time of grief.

ADOPTED AND APPROVED by the St. Mary Parish Council in regular session convened on this the 12th day of July 2017.

APPROVED:

**PAUL P. NAQUIN, JR., CHAIRMAN
ST. MARY PARISH COUNCIL**

ATTEST:

**LISA C. MORGAN, CLERK
ST. MARY PARISH COUNCIL**

Mr. Rogers moved that the following Resolutions be adopted. Mr. Fryou seconded the motion, which carried by the following 8-0-0-3 Roll Call vote:

YEAS: Messrs. Rogers, Hidalgo, Bennett, Fryou, Beadle, Naquin, Rev. Mathews and Mr. Ina

NAYS: None

ABSTAIN: None

ABSENT: Messrs. Singleton, Crappell and Voisin

RESOLUTION

Resolution authorizing David Hanagriff, the President of the Parish of St. Mary to execute an Agreement between Louisiana Housing Corporation and St. Mary Parish Government relative to Emergency Solutions Grant Program.

BE IT RESOLVED, that David Hanagriff, President of the Parish of St. Mary, be and he is hereby authorized and directed, for and on behalf of the Parish Council, to execute an Agreement between Louisiana Housing Corporation, 2415 Quail Drive, Baton Rouge, Louisiana, 70808, and St. Mary Parish Government relative to Emergency Solutions Grant Program, with said Agreement to contain such terms, conditions and stipulations as he may best see fit, he being fully authorized in the premises.

ADOPTED AND APPROVED by the St. Mary Parish Council in regular session convened on this the 12th day of July 2017.

APPROVED:

**PAUL P. NAQUIN, JR., CHAIRMAN
ST. MARY PARISH COUNCIL**

ATTEST:

**LISA C. MORGAN, CLERK
ST. MARY PARISH COUNCIL**

RESOLUTION

A Resolution providing for the approval and authorization for Change Order No. 4 relative to Morgan City Levee Improvements Project.

WHEREAS, a certain contract has been entered into between the St. Mary Parish Council and Southern Constructors, LLC, 6313 Highway 90 East, New Iberia, Louisiana 70560, relative to Morgan City Levee Improvements Project, and

WHEREAS, the items as shown on Change Order No. 4 will result in an increase of forty-three (43) working days in the contract time.

NOW, THEREFORE BE IT RESOLVED, that the St. Mary Parish Council does hereby approve the issuance of Change Order No. 4 covering an increase of forty-three (43) working days in the contract time for Morgan City Levee Improvements Project.

BE IT FURTHER RESOLVED, that the President of St. Mary Parish, David Hanagriff, be and he is hereby authorized to execute Change Order No. 4 on behalf of the St. Mary Parish Council.

ADOPTED AND APPROVED by the St. Mary Parish Council in regular session convened on this the 12th day of July 2017.

APPROVED:

**PAUL P. NAQUIN, JR., CHAIRMAN
ST. MARY PARISH COUNCIL**

ATTEST:

**LISA C. MORGAN, CLERK
ST. MARY PARISH COUNCIL**

**RESOLUTION
QUALITY JOBS PROGRAM
ENDORSEMENT RESOLUTION**

BE IT RESOLVED THAT: ST. MARY PARISH GOVERNMENT OFFERS ITS ENDORSEMENT OF GRAVOIS ALUMINUM BOATS, LLC PROJECT: EXPANSION OF BUSINESS OPERATIONS INTO A NEW LOCATION TO PARTICIPATE IN THE BENEFITS OF THE LOUISIANA QUALITY JOBS PROGRAM:

WHEREAS, the Louisiana Quality Jobs Act 153 of 2002 and;

WHEREAS, the Louisiana Quality Jobs Program offers significant incentives for economic development to some of the most distressed areas in the State and;

WHEREAS, the Louisiana Department of Economic Development designated Census Tract Number 413, Block Group Number 001, in St. Mary Parish as eligible based on enabling legislation (R.S. 51:2451-2462) and;

WHEREAS, St. Mary Parish Government states this endorsement is in agreement with the overall economic development plan for St. Mary Parish, and;

WHEREAS, the attached map has been marked to show the location of the business being endorsed and:

WHEREAS, in accordance with the Louisiana Quality Jobs Program requirements St. Mary Parish agrees:

1. To participate in the Quality Jobs Program.
2. To assist the Department in evaluating progress made in any Quality Jobs within its jurisdiction.

BE IT RESOLVED by St. Mary Parish Government in regular and legal session convened this 12th day of July 2017, that and their project Gravois Aluminum Boats, LLC, Quality Jobs Application #20170355 is endorsed to participate in the Louisiana Quality Jobs Program.

BE IT FURTHER RESOLVED that if any provision or item on this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or applications and to this end the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

ADOPTED AND APPROVED by the St. Mary Parish Council in regular session convened on this the 12th day of July 2017.

APPROVED:

**PAUL P. NAQUIN, JR., CHAIRMAN
ST. MARY PARISH COUNCIL**

ATTEST:

**LISA C. MORGAN, CLERK
ST. MARY PARISH COUNCIL**

RESOLUTION

Resolution authorizing David Hanagriff, the President of the Parish of St. Mary to execute an Intergovernmental Agreement with State of Louisiana, Department of Transportation and Development relative to participation in the Federal Off-System Bridge Rehabilitation and Replacement Program.

BE IT RESOLVED, that David Hanagriff, President of the Parish of St. Mary, be and he is hereby authorized and directed, for and on behalf of the Parish Council, to execute an Intergovernmental Agreement with State of Louisiana, Department of Transportation and Development relative to participation in the Federal Off-System Bridge Rehabilitation and Replacement Program, with said Agreement to contain such terms, conditions and stipulations as he may best see fit, he being fully authorized in the premises.

ADOPTED AND APPROVED by the St. Mary Parish Council in regular session convened on this the 12th day of July 2017.

APPROVED:

**PAUL P. NAQUIN, JR., CHAIRMAN
ST. MARY PARISH COUNCIL**

ATTEST:

**LISA C. MORGAN, CLERK
ST. MARY PARISH COUNCIL**

RESOLUTION

A resolution recommending funds available to St. Mary Parish in the Federal Off-System Bridge Program be banked for future use.

WHEREAS, the St. Mary Parish Government is an active participant in the Federal Off-System Bridge Program; and

WHEREAS, the St. Mary Parish Government has reviewed the specific bridge that is qualified for replacement through the Federal Off-System Bridge Program; and

WHEREAS, the St. Mary Parish Government does hereby recommend and request that funds available to St. Mary Parish in the Federal Off-System Bridge Program be banked for future use;

NOW, THEREFORE BE IT RESOLVED, that the St. Mary Parish Council does hereby recommend and request that the Louisiana Department of Transportation and Development bank the funds available to the St. Mary Parish Government in the Federal Off-System Bridge Program for future use.

ADOPTED AND APPROVED by the St. Mary Parish Council in regular session convened on this the 12th day of July 2017.

APPROVED:

**PAUL P. NAQUIN, JR., CHAIRMAN
ST. MARY PARISH COUNCIL**

ATTEST:

**LISA C. MORGAN, CLERK
ST. MARY PARISH COUNCIL**

RESOLUTION

A resolution authorizing David Hanagriff, the President of St. Mary Parish to execute a Software as a Service Agreement with Tyler Technologies, Inc. relative to access to Tyler's proprietary software products.

BE IT RESOLVED, that David Hanagriff, President of the Parish of St. Mary, be and he is hereby authorized and directed, for and on behalf of the Parish Council, to execute a Software as a Service Agreement with Tyler Technologies, Inc. relative to access to Tyler's proprietary software products with said agreement to contain such terms, conditions and stipulations as he may best see fit, he being fully authorized in the premises.

ADOPTED AND APPROVED by the St. Mary Parish Council in regular session convened on this the 12th day of July 2017.

APPROVED:

**PAUL P. NAQUIN, JR., CHAIRMAN
ST. MARY PARISH COUNCIL**

ATTEST:

**LISA C. MORGAN, CLERK
ST. MARY PARISH COUNCIL**

15 – NEW BUSINESS:

- A. Stephanie A. Guidry, Chief Executive Officer, Franklin Foundation Hospital has written asking for permission to move their normal Board of Commissioners meeting on July 27, 2017 at 6:00 p.m. to July 28, 2017 at 8:30 a.m. The purpose of the change is Franklin Foundation Hospital will be having a Strategic Planning Retreat on July 28, 2017.

Mr. Fryou moved that Franklin Foundation Hospital's Board of Commissioners meeting be rescheduled to July 28, 2017 at 8:30 a.m. Mr. Rogers seconded the motion, which carried by the following 8-0-0-3 Roll Call vote:

YEAS: Messrs. Hidalgo, Bennett, Fryou, Beadle, Naquin, Rev. Mathews, Messrs. Ina and Rogers

NAYS: None

ABSTAIN: None

ABSENT: Messrs. Singleton, Crappell and Voisin

- B. Mr. Rogers to request an allocation of \$3,000 from Wards 1, 2, 3, 4, 7 & 10 3/10% Sales Tax Fund to City of Franklin for the Franklin Youth Baseball Organization.

Mr. Rogers moved that funds in the amount of \$3,000 be allocated from Wards 1, 2, 3, 4, 7 & 10 3/10% Sales Tax Fund to City of Franklin for the Franklin Youth Baseball Organization. Mr. Ina seconded the motion, which carried.

- C. Mr. Ina to request an allocation of \$2,000 from Wards 1, 2, 3, 4, 7 & 3/10% Sales Tax Fund to Teche Action Clinic for "Back to School Community Health and Wellness Fair".

Mr. Ina moved that funds in the amount of \$2,000 be allocated from Wards 1, 2, 3, 4, 7 & 3/10% Sales Tax Fund to Teche Action Clinic for "Back to School Community Health and Wellness Fair". Rev. Mathews seconded the motion, which carried.

D. Appointments to the following Boards and Commissions:

Board of Adjustments (Regular Member) – 1 Vacancy

Wynord Thomas, Sr. (Present Alternate Member)

Keith A. Lewis

Rev. Mathews moved that Wynord Thomas, Sr. be appointed to Board of Adjustments Board of Commissioners as a regular member. Mr. Hidalgo seconded the motion, which carried.

There being no further business, Mr. Fryou moved for adjournment. Mr. Hidalgo seconded the motion, which carried.

Lisa C. Morgan, Clerk

Paul P. Naquin, Jr., Chairman